

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA  
BOARD OF REGENTS  
MINUTES  
December 10, 2013**

The Board of Regents for the University of Science and Arts of Oklahoma met Tuesday, December 11, 2012, in the President's Conference Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Vice Chair Kitz led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 and asked for roll call. Members present were: Hilary Kitz, David McLaughlin, Chris Mosley, John Nelson, and Molly Tolbert. Absent were Mo Anderson and Bill Lance. Also present were: President John Feaver, Vice President Dex Marble, Vice President Mike Coponiti, Vice President Lynn Boyce, Vice President Michael Nealeigh, Vice President Monica Trevino, Director of Media and Community Relations Kelly Arnold, President of the Faculty Association Dan Hanson, Chair of the Staff Association Laura Wijkowski, and Diane Carroll, Executive Assistant to the President and Secretary to the USAO Board of Regents.

**Introductions:** None

**Presentations:** None

**Approval of the Minutes of the November 12, 2013 meeting:** Chair Kitz asked for a motion to approve the minutes. On a motion by Regent Mosley, seconded by Regent Tolbert, the Board voted unanimously to approve the minutes. (5-0)

**Communications:** None.

**Unfinished Business:** None.

**New Business:**

**1. Personnel –**

**Resignations:**

Mike Carter, Emergency Preparedness and Campus Security Chief, effective November 30, 2013

**RECOMMENDATION FOR SPRING 2014 ADJUNCT**

James Adams	Mathematics
Tonnia Anderson	English/IDS
Kent Barker	Music
Dan Bice	Deaf Education
Patricia Carr	Mathematics
Matthew Caves	Business Administration
Scott Charlson	Education
Carrie Chavers	Theatre Arts

Amber Diaz	Speech Language Pathology
David Duncan	Communication
Rhenada Finch	Music
Pam Foster	Psychology
Janet Green	Art
Jerry Hargis	Communication
Sam Hayden	Physical Education
Emily Hector	Theatre Arts
Rachel Jackson	Indian Studies
Lori Jech	Music
Carmen Lamar	Education
Glen Lane	Computer Science
Hannah Murray	Music
Bonnie Pendleton	Speech Language Pathology
Martin Reding	Theatre Arts
Kim Roberts	IDS
Bill Robinson	Psychology
Mike Ross	Physical Education
Cheryl Sehon	Education
Dwight Sehon	Accounting
Kate Sekula	Music
Donna Settlemares	Music
Joe Settlemares	Music
Terrence Spain	Sociology
Misty Steele	Psychology
Preston Taylor	Art

On a motion by Regent Nelson, seconded by Regent Mosley, the Board voted unanimously to approve the personnel actions. (5-0)

**2. Monthly Financial Statements**– Vice President for Business and Finance Mike Coponiti covered the monthly financials with the group.

No action needed.

**3. Adoption of Schedule for Regular Meeting for 2014-** President Feaver explained this was a routine action by the Board in its December meeting.

To be filed in the office of Secretary of State no later than December 15, 2013.

RE: HB 1416 of the 1<sup>st</sup> Regular Session of the 36<sup>th</sup> Oklahoma Legislature (1977).

DATE: December 10, 2013

STATE PUBLIC BODY: University of Science and Arts of Oklahoma



1 <sup>st</sup> 8-week session (begins and ends)	N/A
2 <sup>nd</sup> 8-week session (begins and ends)	N/A
1 <sup>st</sup> 4-week session (begins and ends)	N/A
2 <sup>nd</sup> 4 week session begins and ends)	N/A
3 <sup>rd</sup> 4-week session (begins and ends)	N/A
4 <sup>th</sup> 4 week session begins and ends)	N/A
Please list dates of all holidays and breaks (classes not in session but offices may be open)	OCT 16-17 NOV 26-28
Semester ends (including final exams)	DEC 5
Commencement date (graduation ceremony)	DEC 5

Spring Semester (Spring 2015):

Semester begins (first day of 15-week classes)	JAN 8
1 <sup>st</sup> 8-week session (begins and ends)	N/A
2 <sup>nd</sup> 8-week session (begins and ends)	N/A
1 <sup>st</sup> 4-week session (begins and ends)	N/A
2 <sup>nd</sup> 4 week session begins and ends)	N/A
3 <sup>rd</sup> 4-week session (begins and ends)	N/A
4 <sup>th</sup> 4 week session begins and ends)	N/A
Please list dates of all holidays and breaks (classes not in session but offices may be open)	<u>MAR 16-20</u> _____ _____ _____
Semester ends (including final exams)	<u>APR 22</u>
Commencement date (graduation ceremony)	<u>APR 24</u>

Intercessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2014 (between summer and fall)	Spring 2015 (between fall and spring)	Summer 2015 (between spring and summer)
Intercession begins	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Intercession ends (including final exams)	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

Summer 2014 (if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Final add/drop date 10 week/first 4 week classes: JUN 6  
Final add/drop date 2<sup>nd</sup> 5 week classes: APR 30

Fall 2014 (if applicable):

Final add/drop date 15 week/first 8 week classes: AUG 29  
Final add/drop date 2<sup>nd</sup> 8 week classes: N/A

Spring 2015 (if applicable):

Final add/drop date 15 week/first 8 week classes: JAN 15  
Final add/drop date 2<sup>nd</sup> 8 week classes: N/A

Alternative Schedules (please describe any alternative schedules)

**Signature of President** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\*\*Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March\*\*\***

On a motion by Regent Mosley, seconded by Regent Tolbert, the Board voted unanimously to approve the Schedule for Regular Meetings and 2014-2015 Academic Calendar. (5-0)

**5. President's Report**

The President addressed the Board on the following items:

- a. President reported that the artist for the Te Ata statue is scheduled to be on campus January 8, 2014, and the following day the Te Ata statue is to arrive.
- b. Vice President Nealeigh distributed and discussed the Campaign progress brochure.
- c. Commencement is Friday, December 13<sup>th</sup>.
- d. USAO was ranked 85<sup>th</sup> in the "100 Best Values in Public Colleges by Kiplinger's Personal Finance for 2014". Last year USAO was ranked 99<sup>th</sup>.
- e. The Executive Council is evaluation the benefits of USAO moving towards a Flat rate.
- f. Vice President Coponiti reported that Robertson Hall will soon have a new roof and windows.
- g. USAO graduate Kimberly Massicotte is a 2013 OKC Teacher of the Year finalist.

**6. Remarks from Representatives to the Board:**

- i. Faculty Association – Dr. Dan Hanson, President of the Faculty Association reported that faculty has been busy getting ready for finals this week.

- ii. Student Association – Vice President Trevino reported on the many student activities.
- iii. Alumni Association – Staff Association Chair Laura Wijkowski reported that the Alumni House will be in the Tour of Homes.
- iv. Staff Association – Staff Association Chair Laura Wijkowski reported that the Staff will be bring toys for Santa’s Workshop at their next luncheon.

**7. Time and Place of Next Meeting – the next meeting will be held Tuesday, February 11, 2014 at 1:30 p.m. on the USAO campus.**

**8. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” –**

**9. Adjournment** – On a motion by Regent McLaughlin, seconded by Regent Mosley the Board voted unanimously to adjourn. Chair Kitz declared the Board meeting adjourned at 2:20 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.