

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
September 10, 2013**

The Board of Regents for the University of Science and Arts of Oklahoma met Tuesday, September 10, 2013, in the President's Conference Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Vice Chair McLaughlin led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 and asked for roll call. Members present were: Bill Lance, Dave McLaughlin, Chris Mosley, John Nelson, and Molly Tolbert. Absent were Mo Anderson and Hilary Kitz. Also present were: President John Feaver, Vice President Dex Marble, Vice President Monica Trevino, Vice President Mike Coponiti, Vice President Lynn Boyce, Vice President Michael Nealeigh, Director of Communications and Marketing Kelly Arnold, President of the Alumni Association Nancy Powell, President of the Faculty Association Dan Hanson, Chair of the Staff Association Laura Wijkowski, and Diane Carroll, Executive Assistant to the President and Secretary to the USAO Board of Regents.

Introductions: None.

Presentations: Vice Chair McLaughlin presented the Regents Employee of the Year Award to Adam Heilman, Manager of the USAO Printing Services.

Mr. Bill Lance was sworn in as the newest USAO Regent.

Approval of the Minutes of the June 11, 2013 meeting: On a motion by Regent Nelson, seconded by Regent Mosley, the minutes were approved (3-0-2).

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

APPOINTMENTS:

Nicole McMonagle, Library Assistant II, effective June 30, 2013. Salary \$27,500. Ms. McMonagle received her Bachelor's Degree in Business Administration from USAO.

Christopher Francis, Assistant Men's Basketball Coach, effective July 1, 2013. Salary \$16,000. Mr. Francis holds a Bachelor's Degree of Science from Rogers State University, Claremore, OK.

Kelly Arnold, Director of Communications and Marketing, effective July 15, 2013. Salary \$61,200. Ms. Arnold holds a Bachelor's Degree in Journalism from Arkansas Tech.

University and a Master's Degree in Administrative Leadership from the University of Oklahoma.

April Lawrence, Admissions Counselor, effective August 23, 2013. Salary \$24,000. Ms. Lawrence holds a Bachelor's Degree in Business Administration and Economics from USAO.

Robert Story, Jr., Computer Technician I, effective August 26, 2013. Salary \$24,835. Mr. Story holds a Bachelor's of Art from USAO.

Daniel Pool, Institutional Assessment Coordinator, effective September 3, 2013. Salary \$27,500. Mr. Pool holds a Bachelor's Degree from USAO.

Sid Hudson, Special Assistant to the President, effective September 1, 2013. Salary \$25,000. After a period teaching in Lawton's public schools, Mr. Hudson was elected to serve in the Oklahoma House of Representatives in 1986. He served three terms to include Chairmanship of the powerful Rules Committee. He was Assistant State Superintendent for Special Services at the Oklahoma Department of Education for two years. He then joined the staff of the Oklahoma State Regents for Higher Education in 1994 and rose to the position of Vice Chancellor for Legislative Relations, Communications, and Research and Development. Among his responsibilities was executive oversight of the statewide ONENET television and interactive data and communication system administered by the State Regents. Since his retirement from the State Regents staff in 2009 he has served in a consulting role for several clients.

CHANGE OF STATUS:

Jessica Jackson, from Interim Director of Community Relations, to Assistant Director of Communications and Marketing/Media/Sports Information, effective, 7/15/2013. Salary \$37,585.

RESIGNATIONS:

Monica Park, Lawson Resident Director, effective July 31, 2013

Alicia Spain, Admissions Counselor, effective August 2, 2013

Shayna Pond, Designer, effective August 29, 2013

RETIREMENTS:

None

On a motion by Regent Mosley, seconded by Regent Tolbert, the Board voted unanimously to approve the personnel actions. (5-0)

2. Financial Statements – Vice President for Business and Finance Mike Coponiti covered the monthly financials with the group.

No action was necessary.

3. Report Financial Aid for FY12-13- Vice Chair McLaughlin called on Ms. Nancy Moats, Director of Financial Aid, to report on the status of financial aid for FY12-13. Ms. Moats said at this time of the year the Financial Aid Office is working on three academic years; closing and reporting for 2012-13, actively administering aid for 2013-14, and planning ahead for 2014-15 for recruiting and retention purposes. She explained the various uses of student aid funds that include federal, state and USAO foundation resources.

No action was necessary.

4. Request Authorization to Purchase Real Property at 1709 South 16th Street – Vice Chair McLaughlin called on Regent Nelson who reported that the Housing and Physical Plant Committee met on Tuesday, September 10, 2013, at 11:00 a.m. in the President's Conference Room to consider the request. Regent Nelson called on Vice President Coponiti to report on the following.

As property contiguous to the University comes on the market it is our practice to attempt to acquire it for future growth. 1709 South 16th Street has been on the market for several months and was recently reduced to \$94,700.

The property consists of 1,973 sq. ft. (\$48.00 per sq. ft.) 2-story residence with 3 bedrooms, two and ½ bathrooms on a ½ acre lot. The property will be immediately available for rent and will be utilized as such until needed for university expansion. As we negotiate, per state law, any offer will be contingent upon an appraised value that establishes the upper limit on what a state agency may offer. Funds are available from Section13/New College funds.

With a recommendation from Regent Nelson to accept the proposal, the Board voted to approve the Purchase of Real Property. (4-0-1)

6. President's Report

The President addressed the Board on the following items:

- a. President Feaver reported on the completed renovation of the Cafeteria.
- b. Vice President Nealeigh reported on the progress of the Te Ata statue which should be installed either in November or December.
- c. Vice President Nealeigh reported on the Campaign update, and reminded the Regents of the kickoff banquet to be held on November 18th at 6:00 p.m. in the Ballroom. He distributed a handout with "dates to remember".
- d. Vice President Nealeigh presented the Regents with a T-shirt displaying USAO's new slogan "College for the Curious Mind".
- e. Vice President Coponiti gave an update on the progress of the water well.

7. Remarks from Representatives to the Board:

- i. Faculty Association – Dr. Dan Hanson, President of the Faculty Association gave out a handout outlining recent activities by the faculty.
- ii. Student Association – No Report
- iii. Alumni Association – Nancy Powell, President of the Alumni Association

discussed the upcoming Homecoming in November and the Hall of Fame recipients.

- iv. Staff Association – Laura Wijkowski, Chair of the Staff Association reported that staff has had a busy summer.

8. Time and Place of Next Meeting – the next meeting will be held Tuesday, November 12, 2013 at 1:30 p.m. on the USAO campus.

9. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” –

10. Adjournment – On a motion by Regent Tolbert, seconded by Regent Mosley, the Board voted unanimously to adjourn. Vice Chair McLaughlin declared the Board meeting adjourned at 2:30 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.